Financial Statements and Other Information

PRENATAL AND INFANT HEALTH CARE COALITION OF BREVARD COUNTY, INC. d/b/a Healthy Start Coalition of Brevard County, Inc.

June 30, 2024 and 2023

Financial Statements and Other Information

June 30, 2024 and 2023

(With Independent Auditor's Report Thereon)

Financial Statements and Other Information

June 30, 2024 and 2023

Table of Contents

Independent Auditor's Report
Audited Financial Statements:
Statements of Financial Position
Statements of Activities
Statement of Functional Expenses – June 30, 2024
Statement of Functional Expenses – June 30, 2023
Statements of Cash Flows
Notes to Financial Statements 9
Other Information:
Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with
Government Auditing Standards17

SCHAFER, TSCHOPP, WHITCOMB, MITCHELL & SHERIDAN, LLP

Certified Public Accountants

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Independent Auditor's Report

The Board of Directors
Prenatal and Infant Health Care
Coalition of Brevard County, Inc.
d/b/a Healthy Start Coalition of Brevard County, Inc.

Opinion

We have audited the accompanying financial statements of Prenatal and Infant Health Care Coalition of Brevard County, Inc. d/b/a Healthy Start Coalition of Brevard County, Inc. (a nonprofit corporation), which comprise the statements of financial position as of June 30, 2024 and 2023, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Prenatal and Infant Health Care Coalition of Brevard County, Inc. d/b/a Healthy Start Coalition of Brevard County, Inc. as of June 30, 2024 and 2023, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Prenatal and Infant Health Care Coalition of Brevard County, Inc. d/b/a Healthy Start Coalition of Brevard County, Inc. and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Prenatal and Infant Health Care Coalition of Brevard County, Inc. d/b/a Healthy Start Coalition of Brevard County, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control. Misstatements are considered material if there is a substantial likelihood that individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Prenatal and Infant Health Care Coalition of Brevard County, Inc. d/b/a Healthy Start Coalition of Brevard County, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant
 accounting estimates made by management, as well as evaluate the overall presentation of the
 financial statements.
- Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about Prenatal and Infant Health Care Coalition of Brevard County, Inc. d/b/a Healthy Start Coalition of Brevard County, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated September 25, 2024 on our consideration of Prenatal and Infant Health Care Coalition of Brevard County, Inc. d/b/a Healthy Start Coalition of Brevard County, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grants and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Prenatal and Infant Health Care Coalition of Brevard County, Inc. d/b/a Healthy Start Coalition of Brevard County, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Prenatal and Infant Health Care Coalition of Brevard County, Inc. d/b/a Healthy Start Coalition of Brevard County, Inc.'s internal control over financial reporting and compliance.

Schafer Thehogy, Whitemat, Mitchell & Shuilan, LCP

September 25, 2024 Maitland, Florida

Statements of Financial Position

June 30, 2024 and 2023

Assets

	2024	2023
Current assets: Cash and cash equivalents Contracts receivable (note 3) Prepaid expenses Total current assets Property and equipment - net (note 4) Other assets (note 5)	\$ 1,071,807 284,621 22,915 1,379,343 69,863 98,675	1,368,791 274,221 13,554 1,656,566 72,569 105,889
Total assets	\$ 1,547,881	1,835,024
Labilities and Net Assets		
Current liabilities: Accounts payable Accrued expenses	\$ 165,776 38,482	201,576 45,054
Total current liabilities	204,258	246,630
Commitment (note 6)		
Net assets without donor restrictions: Undesignated, available for general activities Board designated reserve	1,106,271 237,352	1,350,583 237,811
Total net assets	1,343,623	1,588,394
Total liabilities and net assets	\$ 1,547,881	1,835,024

Statements of Activities

Years ended June 30, 2024 and 2023

	2024	2023
Net assets without donor restrictions: Revenues, gains and other support:		
Grants and contracts Contributions Interest	\$ 1,497,276 24,977 19,731	1,559,893 11,330 12,583
Total revenues, gains and other support	1,541,984	1,583,806
Expenses: Program expenses Management and general Fundraising	1,329,375 455,661 1,719	1,213,905 323,071 1,416
Total expenses	1,786,755	1,538,392
Change in net assets	(244,771)	45,414
Net assets, beginning of year	1,588,394	1,542,980
Net assets, end of year	\$ 1,343,623	1,588,394

Statement of Functional Expenses

Year ended June 30, 2024

	Client Care Services	Management and General	Fundraising	Total Expenses
Salaries and related expenses:				
Salaries	\$ 231,610	270,734	_	502,344
Employee benefits	17,915	19,946	_	37,861
Taxes and workers' compensation	18,049	20,167		38,216
Total salaries and relates expenses	267,574	310,847		578,421
Other expenses:				
Contracted services	891,819	-	-	891,819
Occupancy	19	8,700	-	8,719
Educational materials	77,167	10,524	-	87,691
Office expenses	8,559	9,998	-	18,557
Professional services	-	54,223	-	54,223
Supplies and other costs	17	5,437	1,719	7,173
Utilities and insurance	6,875	11,979	-	18,854
Community education and services	30,238	-	-	30,238
Equipment and maintenance	14,666	17,132	-	31,798
Information systems	22,833	6,801	-	29,634
Travel and training	5,024	8,566	-	13,590
Dues and subscriptions	4,584	8,748		13,332
Total other expenses	1,061,801	142,108	1,719	1,205,628
Total expenses before depreciation	1,329,375	452,955	1,719	1,784,049
Depreciation		2,706		2,706
Total expenses	\$ 1,329,375	455,661	1,719	1,786,755

Statement of Functional Expenses

Year ended June 30, 2023

	Client Care Services	Management and General	Fundraising	Total Expenses
Salaries and related expenses:				
Salaries	\$ 181,890	212,615	_	394,505
Employee benefits	18,073	20,122	-	38,195
Taxes and workers' compensation	14,056	15,705		29,761
Total salaries and relates expenses	214,019	248,442		462,461
Other expenses:				
Contracted services	872,913	-	-	872,913
Occupancy	16	7,336	-	7,352
Educational materials	63,937	8,720	-	72,657
Office expenses	6,443	7,527	-	13,970
Professional services	-	11,000	-	11,000
Supplies and other costs	14	4,479	1,416	5,909
Utilities and insurance	5,516	9,611	-	15,127
Community education and services	24,033	-	-	24,033
Equipment and maintenance	7,705	9,000	-	16,705
Information systems	13,745	4,094	-	17,839
Travel and training	2,268	3,867	-	6,135
Dues and subscriptions	3,296	6,289		9,585
Total other expenses	999,886	71,923	1,416	1,073,225
Total expenses before depreciation	1,213,905	320,365	1,416	1,535,686
Depreciation		2,706		2,706
Total expenses	\$ 1,213,905	323,071	1,416	1,538,392

Statements of Cash Flows

Years ended June 30, 2024 and 2023

	2024	2023
Cash flows from operating activities: Change in net assets	\$ (244,771)	45,414
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities:	Ψ (211,771)	13,111
Depreciation Change in operating assets and liabilities:	2,706	2,706
Contracts receivable	(10,400)	1,679
Prepaid expenses	(9,361)	(804)
Other assets	7,214	4,657
Accounts payable	(35,800)	(8,789)
Accrued expenses	(6,572)	11,143
Total cash provided by (used in) operating activities	(296,984)	56,006
Net change in cash and cash equivalents	(296,984)	(4,581)
Cash and cash equivalents - beginning of year	1,368,791	1,373,372
Cash and cash equivalents - end of year	\$ 1,071,807	1,368,791
Supplemental disclosure of cash flow information: Cash paid for interest	\$ -	

d/b/a Healthy Start Coalition of Brevard County, Inc.

Notes to Financial Statements

June 30, 2024 and 2023

(1) Summary of Significant Accounting Policies

(a) General

Prenatal and Infant Health Care Coalition of Brevard County, Inc., d/b/a Healthy Start Coalition of Brevard County, Inc.'s (the "Coalition") mission is to promote a system of care which enables healthy growth and normal development for moms and babies.

The Coalition was incorporated in October 1992 and is located in Rockledge, Florida. It receives the majority of its program support from contracts with the State of Florida, Department of Health (FDOH) and the Healthy Start MomCare Network (Network) with the balance derived from various county and local sources.

(b) <u>Basis of Presentation</u>

The accompanying financial statements are presented on the accrual basis and represent the financial position and results of operations of the Organization.

The Organization prepares its financial statements on an entity wide basis, focusing on the organization as a whole. Net assets and revenue, expenses, gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the Organization and changes therein are classified and reported as follows:

- Net assets without donor restrictions---Net assets that are not subject to donor-imposed stipulations and, therefore, available for use in general operations.
- Net assets with donor restrictions---Some donors impose restrictions that are temporary in nature, for example, stipulating that resources be used after a specified date, for particular programs or services, or to acquire buildings or equipment. Other donor-imposed restrictions that are perpetual in nature, for example, stipulating that resources be maintained in perpetuity. Laws may extend those limits to investment returns from those resources and to other enhancements (diminishments) of those resources. Thus, those laws extend donor-imposed restrictions.

d/b/a Healthy Start Coalition of Brevard County, Inc.

Notes to Financial Statements

June 30, 2024 and 2023

(1) Summary of Significant Accounting Policies - Continued

(c) Promises to Give

Contributions are recognized when the donor makes a promise to give to the Coalition that is, in substance, unconditional. Conditional promises to give are recognized only when the conditions on which they depend are substantially met and the promises become unconditional. Unconditional promises to give are recorded as contributions receivable at net present value, using an appropriate discount rate.

(d) **Donated Goods, Services and Facilities**

During the years ended June 30, 2024 and 2023, the Coalition was the recipient of donated goods, services and facilities. Donated services are recognized if the services: (a) create or enhance nonfinancial assets or (b) require specialized skills, are performed by people with those skills, and would otherwise have been purchased if not provided by donation. However, a substantial number of non-recognized volunteers have donated significant amounts of time to the operations of the Coalition, which are not reflected in the accompanying financial statements.

(e) Use of Estimates

The presentation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could vary from the estimates that were used.

(f) Cash and Cash Equivalents

For purposes of the statement of cash flows, the Coalition considers all highly liquid investments and certificates of deposit purchased with a maturity of three months or less to be cash equivalents.

d/b/a Healthy Start Coalition of Brevard County, Inc.

Notes to Financial Statements

June 30, 2024 and 2023

(1) Summary of Significant Accounting Policies - Continued

(g) Contracts Receivable

Contracts receivable are recorded when invoices are issued and are presented in the statement of financial position net of allowance for doubtful accounts. Contracts receivable consisted of amounts due from various governmental agencies and other organizations.

The Coalition has a fixed-price (unit cost) contract with Healthy Start MomCare Network, Inc. (the "Network") to provide services. As a stipulation of this contract, the Network withholds 3% of the Coalition's total earnings per month for a potential Medicaid payback situation for up to a five-year period. As such, the Coalition reported total withholdings as of June 30, 2024 and 2023 of \$98,452 and \$105,666, respectively, as contracts receivable, long-term under the caption of other assets in the accompanying statements of financial position.

Management determines the adequacy of its allowance for doubtful accounts based on the age of the receivable, past collection experience, and the financial stability of the contracting agency. As such, the Coalition concluded an allowance of \$2,061 was needed for the year ended June 30, 2024.

(h) **Property and Equipment**

Property and equipment are stated at cost. Depreciation of property and equipment is computed using the straight-line method over the estimated useful lives of the assets, which are generally from five to seven years.

Through June 2014, all property and equipment reported by the Coalition was acquired by funds received from the State of Florida Department of Health (FDOH). In accordance with contract provisions, all such property and equipment is vested in the FDOH upon completion or termination of the contract and the Coalition is required to seek permission from the FDOH before disposing of such property and equipment.

Subsequent to June 2014, all property and equipment purchased by the Coalition was acquired through the utilization of net assets as directed by the Board of Directors. Therefore, such property and equipment is vested solely in the Coalition and subject to the jurisdiction of the Board of Directors.

d/b/a Healthy Start Coalition of Brevard County, Inc.

Notes to Financial Statements

June 30, 2024 and 2023

(1) Summary of Significant Accounting Policies - Continued

(i) Revenue Recognition

The Coalition receives most of its funding through contracts with the State of Florida Department of Health and the Network.

The State of Florida Department of Health (DOH) contract is a fixed-price, fixed-fee type contract. Revenue under this contract is recognized at a set monthly dollar amount provided that the Coalition submits documentation of its satisfactory completion of deliverables in accordance with the terms of the contract.

The Network contract is a fixed-price (unit cost) type contract. Revenue is recognized when the specified client services are provided on a unit-of-service basis up to a specified total contract value.

When contractually allowable, DOH, Network and similarly structured contract funds that have been received prior to year end, but have not yet been expended for the purposes specified, are reported as deferred revenue.

(j) <u>Contributions</u>

Contributions received, including unconditional promises to give, are recognized as revenue at fair value upon the receipt of the earlier of either (i) unconditional pledges or commitments or (ii) cash or other assets. Contributions are considered available for unrestricted use unless the donors restrict the use thereof, either on a temporary or permanent basis. Contributions to be received after one year are discounted at an interest rate commensurate with the risk involved. Bequests are recognized at fair value at the time the will is declared valid.

Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire (that is, when a stipulated time restriction and/or purpose restriction is accomplished) in the reporting period in which the revenue is recognized. All other donor restricted contributions are reported as increases in temporarily or permanently restricted net assets, depending on the nature of the restrictions.

d/b/a Healthy Start Coalition of Brevard County, Inc.

Notes to Financial Statements

June 30, 2024 and 2023

(1) Summary of Significant Accounting Policies - Continued

(k) Fundraising Activities

Fundraising activities are undertaken with the purpose of inducing potential donors to contribute money, services, materials, facilities, other assets, or time to support the mission of the Coalition. The Coalition's financial statements are presented using functional classifications such that the costs of fundraising are separately identified and distinguished from program services and support activities.

(l) Functional Allocation of Expenses

The costs of providing Organization programs and administration of the Organization have been summarized on a functional basis as indicated in the accompanying statement of functional expenses. Accordingly, certain costs have been allocated among the programs and supporting services benefited. The allocation of expenses according to function, including payroll and occupancy costs which cannot be directly attributed to specific functions, is based on estimates by the Organization's management, of the time of employees involved and of percentages of assets utilized.

(m) <u>Income Taxes</u>

The Coalition is a not-for-profit organization that is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, no provision has been made for income taxes for the years ended June 30, 2024 and 2023.

Management evaluates the Coalition's tax positions on an annual basis, both past and current. If management determines that a past or current tax position is uncertain then a tax liability is calculated to represent the increase in taxes anticipated upon examination. As of June 30, 2024, management has determined that all past and current tax positions were likely to be realizable and sustainable upon examination and that the calculation of a tax liability was not necessary.

Tax years ended June 30, 2021 through 2023 remain subject to possible examination by the Internal Revenue Service.

d/b/a Healthy Start Coalition of Brevard County, Inc.

Notes to Financial Statements

June 30, 2024 and 2023

(1) Summary of Significant Accounting Policies - Continued

(n) Compensated Absences

Employees of the Coalition earn paid vacation and paid sick days depending on the length of service and other factors. The Coalition's policy is to recognize those costs when earned and has accrued a liability for compensated absences of \$31,564 and \$32,202 at June 30, 2024 and 2023, respectively, which is included in accrued expenses in the accompanying statements of financial condition.

(o) Subsequent Events

In preparing these financial statements, the Coalition has evaluated subsequent events and transactions for potential recognition and disclosure through September 25, 2024, which is the date the financial statements were available to be issued.

(2) Liquidity and Availability

As of June 30, 2024, the Organization has approximately \$1,356,000 of financial assets available within one year of the statement of financial position date to meet cash needs for general expenditure. The Organization has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due.

The following table reflects the Organization's financial assets as of June 30, 2024 reduced by amounts that are not available to meet general expenditures, as applicable, within one year of the statement of financial position date.

Cash and cash equivalents	\$ 1,071,807
Contracts and grants receivable	284,621
Financial assets available to meet cash needs	
for general expenditures within one year	\$ 1,356,428

(3) Support Concentration

The Coalition derives substantially all of its revenue from contracts with the State of Florida Department of Health and the Network. Contracts receivable of \$284,621 and \$274,221 at June 30, 2024 and 2023, respectively, represent amounts due from these agencies.

d/b/a Healthy Start Coalition of Brevard County, Inc.

Notes to Financial Statements

June 30, 2024 and 2023

(4) Property and Equipment

At June 30, 2024 and 2023, property and equipment consisted of the following:

	2024	2023
Land	\$ 16,410	16,410
Building	65,489	65,489
Furniture and equipment	18,813	18,813
	100,712	100,712
Less accumulated depreciation	30,849	28,143
	\$ 69,863	72,569

Depreciation expense charged to operations was \$2,706 in each of the years ended June 30, 2024 and 2023.

(5) Other Assets

At June 30, 2024 and 2023, other assets consisted of the following:

	2024	2023
Contracts receivable, long-term	\$ 98,452	105,666
Deposits	223	223
	\$ 98,675	105,889

Contract receivables, long-term represents the amount withheld by the Network as of June 30, 2024 and 2023 of the Coalition's total monthly Network contract earnings for a potential Medicaid payback situation for up to a five-year period.

(6) Commitment

As of June 30, 2024 and 2023, the Coalition has the following commitment:

Notes to Financial Statements

June 30, 2024 and 2023

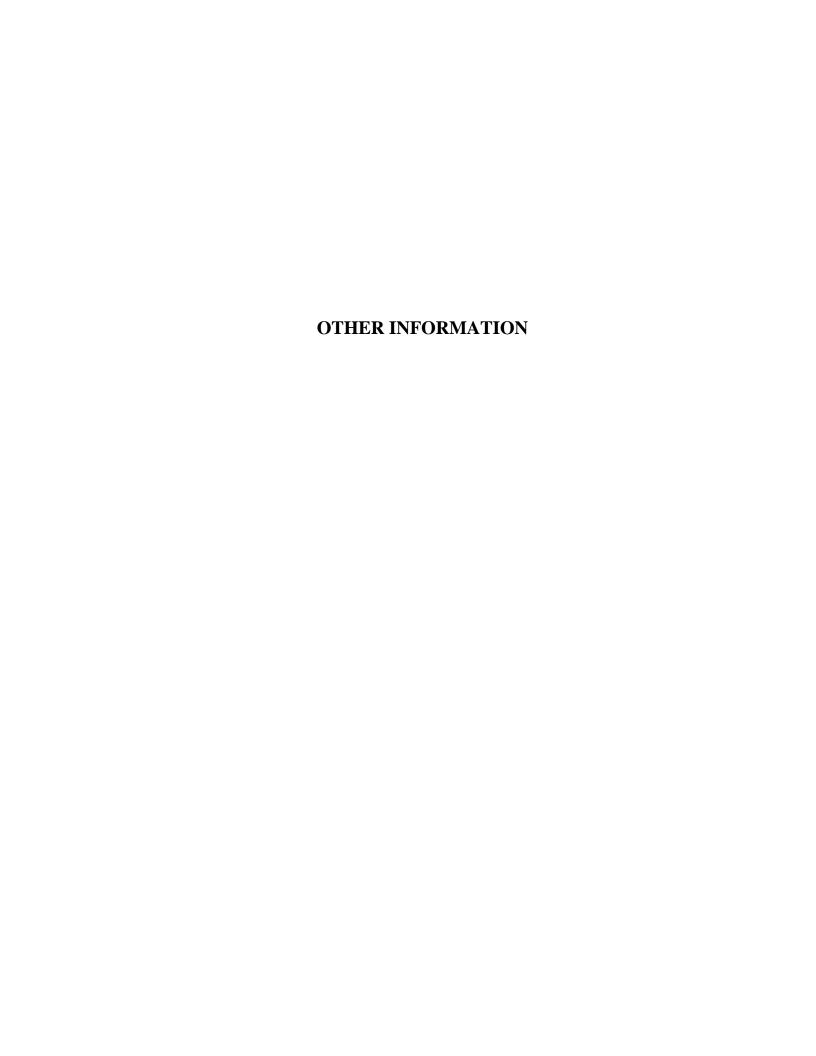
(6) <u>Commitment - Continued</u>

Operating Lease

The Coalition leases certain equipment under cancelable operating leases. The schedule of future minimum lease payments required under the Coalition's operating leases as of June 30, 2024 is as follows:

Year ending June	e 30,
2025	
2025	893

Rental expense for facilities and equipment, including those with terms less than one year, charged to operations was \$10,994 in each of the years ended June 30, 2024 and 2023.



SCHAFER, TSCHOPP, WHITCOMB, MITCHELL & SHERIDAN, LLP

Certified Public Accountants

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Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

The Board of Directors
Prenatal and Infant Health Care Coalition
of Brevard County, Inc.
d/b/a Healthy Start Coalition of Brevard County, Inc.

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Prenatal and Infant Health Care Coalition of Brevard County, Inc. d/b/a Healthy Start Coalition of Brevard County, Inc. (the Organization), which comprise the statement of financial position as of June 30, 2024, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated September 25, 2024.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Organization's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Organization's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Schafer Thehogy, Whitemet, Mitchell & Shuilan, LCP

September 25, 2024 Maitland, Florida